



Kenya National Commission on Human Rights

1st Floor, CVS Plaza, Lenana Road, P.O. Box 74359 - 00200, Nairobi - Kenya.

Tel: 254-20-2717908/2717928/2717256/2712664, Fax: 254-20-2716160

Email: haki@knchr.org

VACANCY

The Kenya National Commission on Human Rights (KNCHR) is an independent National Human Rights Institution created by Article 59 of the Constitution of Kenya 2010 and established by the Government of Kenya through an Act of Parliament (the Kenya National Commission on Human Rights Act, 2011) and under the United Nations Paris Principles. KNCHR's mandate includes furthering the protection and promotion of human rights in Kenya, acting as a watchdog over the Government in the area of human rights, and the provision of leadership in moving the country towards a human rights state. KNCHR fulfils its human rights mandate through a number of programmes, including Research and Compliance, Public Education and Training, Complaints and Investigations, Redress and Economic, Social and Cultural Rights. The Commission's main office is in Nairobi with three regional offices in Wajir, Kitale, Kisumu and Mombasa. Officers may serve in the Head Office or in any of the regional offices.

KNCHR hereby invites applications for the following position in its head office:

Human Rights Officer II: Redress

Ref: KNCHR/ADM/HRO II/3/15

| | |
|---------------|-------------------------------------|
| Reports to: | Principal Human Rights Officer |
| Location: | Head Office, with occasional travel |
| Duration: | Permanent and Pensionable |
| Gross Salary: | Kshs 100,250 |

Job Objective:

To assist in providing redress for human rights violations and legal support for the commission.

Description of key duties

A description of the main tasks performed by the job holder.

- Assist in analyzing petitions and advice the department on the appropriate redress mechanisms to be applied when and as required.
- Assists in giving the Commission legal support services.
- Assist the department in applying Alternative Dispute Resolution (ADR) Mechanisms in redress of Human Rights issues.
- Litigating in court both on behalf of the commission and/or petitioners.
- Assist in undertaking legal research on the various human rights issues referred to the department.
- Assist in coordinating and implementing the departments' projects and activities as per the work plan.
- Assist in the coordination and organizing for the department internal and external forums and meetings
- Representing the Commission in various meetings and forums pertaining to the program.
- Assisting the Commission in the various tasks as may be assigned from time to time.

Minimum Requirements

- LLB Degree from a recognized University
- Admission as an advocate of the High Court of Kenya.
- At least one year post admission work experience in a busy litigation environment.
- Experience in litigation, advocacy and legal research on various human rights assignment.

Other Attributes

In addition to the above qualifications, the suitable candidates for all the above position should possess the following Skills and Attributes;

- Very good report writing, presentation, organizational and analytical skills
- Good communication, interpersonal and people management skills
- Flexibility and adaptability to different scenarios
- Ability to work independently, under pressure and to meet deadlines
- Respect for confidentiality and high level of personal integrity and professionalism

KNCHR is an equal opportunity employer which offers a competitive remuneration commensurate to qualifications and experience.

If you possess the above qualities, please send your application clearly indicating the position, and the Ref No. on both the cover letter and envelope, together with a detailed C.V, a daytime telephone contact, and names and telephone contacts of three referees to reach us by **15th April, 2015** to:

The Commission Secretary,
Kenya National Commission on Human Rights
Lenana Road, CVS Plaza, 1st Floor
P. O. Box 74359-00200
NAIROBI.

Only short listed candidates will be contacted.