



Kenya National Commission on Human Rights

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INTERNSHIP

The Kenya National Commission on Human Rights (KNCHR) is an independent National Human Rights Institution entrenched in the Constitution of Kenya 2010 under Article 59 and subsequently established through an Act of Parliament (the Kenya National Commission on Human Rights Act No. 14 of 2011) and under the United Nations Paris Principles. KNCHR's mandate includes furthering the protection and promotion of human rights in Kenya, acting as a watchdog over the Government in the area of human rights, and the provision of leadership in moving the country towards a human rights state. KNCHR fulfils its human rights mandate through a number of **Programmes**, including Research and Compliance, Public Education and Training, Complaints and Investigations, Redress, Reforms and Accountability and Economic, Social and Cultural Rights and **departments**: Human Resources and Administration, Finance, ICT, Public Affairs and Communication, Monitoring and Evaluation, Internal Audit and Procurement. The Commissions' Head Office is located in Nairobi with five regional offices in Wajir, Kitale, Mombasa, Kisumu and Laikipia Campus.

The KNCHR invites applications from young, versatile, industrious, honest, self-driven, analytical, open-minded, readily available candidates to urgently fill the internship positions in various programmes and departments.

Position: Interns for various programmes (15)

CID (3), CID - Huduma Centres (2), Procurement (1), Internal Audit (1), Monitoring & Evaluation (1), Public Education Training (1), Research (1), ICT (1), Reforms and Accountability (1), HR & Administration (1), Public Affairs and Communication (1), Redress (1)

Duration: 12 months

Duty Station: Nairobi.

Key Duties

- To work closely with Programme /Departmental heads and staff in order to learn from the work of the Commission in various departments.
- Assist in programme/Work plan implementation and assist in running and maintaining various programmes in KNCHR,
- Any other task that may be assigned by the Programme Officers.

Key Qualifications:

- Holder of an undergraduate degree in a relevant field (as per departments above) from a recognized institution

Skills and Competencies

- Excellent IT skills, with working knowledge of the Microsoft Office Tools.
- Must be able to work effectively and independently with minimum supervision.
- Excellent inter-personal and communication skills.
- Proven research, writing and communication capability
- Demonstrable commitment to social justice.
- Fluency in spoken and written English and Swahili.

For more information about the programmes/departments, visit the KNCHR website www.knchr.org.

If you possess or meet the above qualifications, send your application letter together with a detailed CV indicating the department/programme you are applying to, names and telephone contacts of three referees, to reach us by **15th March, 2017**.

The Commission Secretary
Kenya National Commission on Human Rights
Lenana Road, CVS Plaza, 1st Floor
P. O. Box 74359 – 00200
Nairobi.

Please note that it is a criminal offence to provide false information and documents in the application.

KNCHR is an equal opportunity employer and qualified female candidates and Persons with Disabilities are encouraged to apply. Only short listed candidates will be contacted.